



Civil Aviation Authority of Bangladesh  
HQ, Kurmitola, Dhaka-1229.  
www.caab.gov.bd

**Record Number:** 30.31.0000.000.221.31.0078.10.6543

**Date:** 03/07/2025

### Office Order

Mr. Md. Nazrul Islam, Plumber of the Civil Aviation Authority of Bangladesh (CAAB), has been granted Earned Leave (Ex-Bangladesh) of 20 (Twenty) days starting from 30/06/2025 or the actual date of commencement of leave. His wife (Mst. Asma akter- 42 years) will accompany him during the visit. This leave is granted for his treatment in India under the following terms and conditions:

- He will draw his pay and allowances in local currency, no part of it should be drawn in foreign currency;
- All expenses relating to this travel will be borne by himself, no part of it will be borne by the Government/CAAB;
- He is not allowed to stay abroad beyond the period approved;
- He has to inform the Authority duly upon his return and
- The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

2.0 The order is issued with the approval of the competent authority.

03-07-2025

Roma Rani Biswas  
Assistant Director (Admin)

**Record Number:** 30.31.0000.000.221.31.0078.10.6543/1 (8)

**Date:** 03/07/2025

#### **Copy for Kind Information and Necessary Action (Not in the order of seniority):**

- Director General, Office of the Director General, Director of Immigration & Passports, Agargaon, Dhaka;
- Director (Human Resource Development and General Training), HR Division, Civil Aviation Authority, Bangladesh;
- Director (CNS) (Current duty), Civil Aviation Authority, Bangladesh (With request for publication on website);
- Executive Engineer (Civil), Civil Division-2, Civil Aviation Authority, Bangladesh (With a request to inform the Admin Division at the Headquarters upon the concerned employee's joining the office after the leave);
- Executive Engineer (Civil) (Current duty), Civil Division-1, Civil Aviation Authority, Bangladesh;
- Passport and Immigration, Hazrat Shahjalal International Airport, Kurmitola, Dhaka;
- Administrative Officer, Administration Division, Civil Aviation Authority, Bangladesh and
- Mr. Md. Nazrul Islam, Plumber, Civil Division-2, Civil Aviation Authority of Bangladesh, Dhaka.



A handwritten signature in black ink, appearing to read 'Roma Rani Biswas', written on a light purple rectangular background.

03-07-2025

Roma Rani Biswas  
Assistant Director (Admin)